

VESTAL TOWN BOARD WORK SESSION AGENDA
MONDAY, SEPTEMBER 26, 2016

WORK SESSION

COMMITTEES

7.1 PUBLIC WORKS (FITZGERALD/Majewski)

7.2 FINANCE (AGNESHWAR/Fitzgerald)

1. Warrants: 2016- 37, 2016-37E, 2016-38, 2016-38E, 2016-38L

2. Request to publish on October 19, 2016 a Notice of Local Law “F” of the year 2016, a law to override the limit on the amount of real property taxes that may be levied by the Town of Vestal, with a Public Hearing on November 9, 2016.

3. Request from Town Comptroller Laura McKane, to close the following capital projects: 2014 Computer Upgrades, 2015 Highway Two Dump trucks and 2015 Highway Road Improvement and transfer unused money to the General Fund’s Reserved Cash.

4. Request from Town Comptroller Laura McKane to have the Town Supervisor sign a contract with Penflex, Inc. for actuarial and administration services for 2016-2017 Service Award Program (LOSAP). The total estimated standard and distribution service fees are \$6,800.

5. Update on the preparation of the Tentative 2017 Town Budget.

6. Request from Assistant Comptroller Nick Angeline to make budget transfers dated 8/19/16 through 9/23/16 as attached to his memo to the Town Board dated 9/23/16.

7. Discuss leasing of space on the Andrews Tower.

7.3 PERSONNEL (MESSINA/Majewski)

7.4 PLANNING & ZONING (MESSINA/Agneshwar)

1. Request to retroactively approve the publication on September 28, 2016 of Local Law “E”, a local law amending Sections of the Town of Vestal Code, Article 24 with a Public Hearing for October 12, 2016.

7.5 PUBLIC SAFETY (FITZGERALD/Messina)

1. Adopt the Preliminary 2017 Fire District Budget.

2. Request from Fire Chief David Harrington to approve Station 1’s Firefighters 5K Challenge being held on October 2, 2016 from 11 am-2pm at the Vestal Rail Trail. Coverage time to be from 9 am to 5 pm.

3. Request from Fire Chief David Harrington to remove from the asset inventory and dispose items listed in a memo to the Board of Fire Commissioners dated September 15, 2016. These items are no longer being used by the Fire Department.

7.6 ADMINISTRATION (MAJEWSKI/Messina)

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1. Request from Town Justices Meagher and Sherwood for authorization to submit for a grant from the Justice Court Assistance Program for up to maximum available amount of \$30,000 to purchase all-in-one computer, wall mounts for monitor and locking cash drawers.

UNFINISHED BUSINESS

1. Proposed Gas Card System for the Purchase of Fuel for Town Vehicles

Update on 9/12/16: Town Engineer Vern Myers stated that the Request for Proposal (RFP) is now ready for review by the Town Board. However, there are some complex issues that would best be addressed in a memo to the Board. He will send that memo shortly. Town Comptroller Laura McKane stated that we are also evaluating the WEX program, which provides payment processing and information management services for vehicle fleets. WEX has the state contract and can be implemented rapidly. They can work with all service stations in the Town and most stations in the State. Supervisor Schaffer asked the Town Engineer and the Comptroller to submit all of their information and recommendations to the Board for discussion at the next Work Session on September 26th.

2. Gateway Sign Application at 1250 Vestal Parkway East

Request from Park Outdoor Advertising for a Gateway Sign to be located at 1250 Vestal Parkway East (property is owned by Difrancesco Development Group & Parkway Square). The property is currently zoned Commercial Development (C-D) and has a building containing Tioga State Bank, Gertrude Hawk and a vacant service space. The sign is located on the front of the lot, to the western portion near the boundary with Red Lobster. **Update on 09/12/16:** Supervisor Schaffer stated that he has received some new information from the County that he will provide to the Board. This item will be put on the agenda for additional discussion at the next Work Session on September 26th.

3. Request to Install *Book Enjoyment Box* on the Rail to Trail

Debbie Stevenson and her daughter Jackie submitted a proposal to the Board to install a *Book Enjoyment Box* on the Rail Trail as a Girl Scout Silver Award project. It would be located near the Myrtle Street playground. Although several designs are being considered, the likely plan would have the Town install a post and they would construct and maintain the box for books to be used and borrowed by children. After a brief discussion and several questions from the Board, Supervisor Schaffer stated that the proposal would be reviewed by the Board and a decision would be made at the next Work Session on September 26th.

4. IT Director's Request to Purchase a Used Vehicle

The existing Chevy Impala has serious problems that would be too costly to fix. He recommends a used Volkswagon Jetta Hybrid as the best choice for his department's needs. Supervisor Schaffer stated that if a vehicle is to be purchased, it should be American made. After a brief discussion, the Board determined that it needs more time to evaluate this request.

A MOTION WILL BE MADE TO ENTER INTO AN EXECUTIVE SESSION FOR THE PURPOSE OF DISCUSSING:

Binghamton Water Agreement
Library Negotiations

ADJOURNMENT