

VESTAL TOWN BOARD WORK SESSION AGENDA
MONDAY, NOVEMBER 07, 2016

WORK SESSION

UPCOMING PUBLIC HEARINGS: November 9, 2016 at 6 PM.

- 2017 Town Budget
- 2017 Special Districts Budget
- Local Law F, a Local Law to Override the Tax Levy Limit

COMMITTEES

7.1 PUBLIC WORKS (FITZGERALD/Majewski)

1. Request to adopt a resolution authorizing Town Engineer Vern Myers to sign and join the NYSDOT Equitable Business Opportunities (EBO) system for project reporting for the Two Rivers Greenway Sign Project (PIN 9753.89).

2. Request from Water & Sewer Superintendent Scott Groats to approve payment of \$7,480.00 to Evans Mechanical for specialty work performed at the new Campus Water Booster Station.

3. Request from Rita Petko to be reimbursed the \$500 deductible that was incurred to repair damage to her car resulting from an alleged unsafe road surface at the left side of the Rail Trail parking lot exit (near Coal House).

4. Request from Town Engineer Vern Myers to adopt a resolution adopting procedures and policies for the procurement of good and services for projects funded by the Governor's Office of Storm Recovery (GOSR). This form is needed for the current Roberts Street Pump Station and the future EMS Building projects.

5. Request from Town Engineer Vern Myers to contract with Constellation Energy for electric service and Direct Energy for natural gas service to Town facilities at rates based on the MEGA Energy Consortium bidding. The Town is a member of the MEGA Energy Consortium.

7.2 FINANCE (AGNESHWAR/Fitzgerald)

1. **Warrants:** 2016- 43, 2016-43L, 2016-43E, 2016-44, 2016-44E

2. Request to pay \$349.85 to Accurate Court Reporting for Deposition in the Hicks vs. Town of Vestal case.

3. Request to pay \$14,851.78 to Pappas, Cox, Kimpel, Dodd & Levine, PC for legal services incurred in the Hick vs. Town of Vestal case.

4. Request to pay \$1,650 to the Association of Towns of the State of New York for the annual membership dues.

5. Request to pay \$625.00 to Town Attorney David Berger for October 2016 billable hours.

6. Discuss an offer from Robert Hynes III to purchase the Magnolia Drive Park property.

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7. Request for retro-active approval for Town Comptroller Laura McKane to sign a renewal agreement with Lifetime Benefit Solutions for dental claim administration services. A minimum fee of \$175.00 per month will apply.

8. Request from Deputy Highway Superintendent Craig Hiller for the following budget transfers:

- \$10,000 from line D5130-4230 to line D5130-2220 for new equipment purchase
- \$13,000 from line D5142-4211 to line D5130-2200 for new equipment purchase
- \$20,000 from line D5110-4318 to line D5130-2200 for new equipment purchase

9. Discuss the 2017 Town Budget.

7.3 PERSONNEL (MESSINA/Majewski)

1. Request to approve the following appointments:

- Re-appoint Stephen Appel and Philip Grayson to the Conservation Advisory Committee effective January 1, 2017. These terms are to expire December 31, 2018.
- Re-appoint Margaret Hadsell to the Historic Preservation Commission effective January 1, 2017. This term is to expire December 31, 2020.
- Re-appoint Sue Hoyt to the Recreation Commission effective January 1, 2017. This term is to expire on December 31, 2023.

7.4 PLANNING & ZONING (MESSINA/Agneshwar)

7.5 PUBLIC SAFETY (FITZGERALD/Messina)

1. Request from Police Chief John Butler to purchase seven 40 caliber handguns and six holsters from Atlantic Tactical for a total of \$2,148.91. The funds will be taken from line A3120-2626R (asset forfeiture).

2. Request from the Fire Department to accept the following payments for usage of the Fred Singer Training Center:

- A \$100 payment from the Wysox Fire Company for one day usage on November 6, 2016.
- A \$600 payment from Plastisol Composites LLC for an annual lease.

3. Request from Fire Chief David Harrington to approve the Vestal Fire Department Membership for Station 2's Fireman Breakfast at Station 2 on December 11, 2016, 7:30 AM until 11:30 AM. A sign in sheet will be used to track personnel at this event.

7.6 ADMINISTRATION (MAJEWSKI/Messina)

UNFINISHED BUSINESS

1. Proposed Gas Card System for the Purchase of Fuel for Town Vehicles

Town Engineer Vern Myers and Town Comptroller Laura McKane are evaluating service plans from the Mirabito Group as well as the WEX program, which provides payment processing and information management services for vehicle fleets. WEX has the state contract and can be implemented rapidly. **Update on 10/24/16:** Town Engineer Myers stated that it is difficult to do a direct comparison between the plans and is looking to the Board for direction as to whether this

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needs to go out to bid. After some discussion, it was decided that the RFP should be finalized to go out to bid.

2. Discussion Concerning a Proposed Ban on Smoking in Town Parks

Several Board members indicated that the proposal was a good idea but that additional research needed to be done to clearly identify what products would be banned and how a ban would be enforced. Additional information will be provided to the Town Attorney.

Update on 10/24/16: A decision was made by consensus of the Board to have the Town Attorney prepare a local law for review at the next regular Work Session on November 7th.

A MOTION WILL BE MADE TO ENTER INTO AN EXECUTIVE SESSION FOR THE PURPOSE OF DISCUSSING: Litigation

ADJOURNMENT