

**VESTAL TOWN BOARD WORK SESSION AGENDA**  
**MONDAY, NOVEMBER 14, 2016**

**WORK SESSION**

**COMMITTEES**

**7.1 PUBLIC WORKS (FITZGERALD/Majewski)**

1. Authorization for Town Supervisor John Schaffer to sign Tree Clearing Easement at 78 Dodd Road Water Tower (Tax ID 158.20-1-17) with NYSEG.

2. Request from Deputy Highway Supervisor Craig Hiller to advertise on November 30, 2016 for bids for a service body for a shop truck with an opening date of December 13, 2016 at 2 pm.

3. Request from Parks Department Head Mechanic Kevin Hiller to sell the following items on Auction International:

- 1999 Ford F250 Truck 75 –VIN # 1FTNF21S8XEE19565
- 1999 Ford F250 Truck 76 – VIN # 1FTNF21SXXEE19566
- 1985 Interantional Flat Bed – VIN # 1HSLCHYL4GHA23692
- 1991 Toro 322D Mower
- 1983 Snowco Trailer – VIN # 156TLB459DA00432
- 1991 Hudson Trailer
- Cub Cadet Tractor
- Old Gas Grill
- Rototiller
- Gas Furnace
- Wright Sentar Mower
- Wright Standard Mower
- Miscellaneous stuff

**7.2 FINANCE (AGNESHWAR/Fitzgerald)**

1. **Warrants:** 2016- 45, 2016-45E, 2016-45B

2. Request to pay Michael Heenan \$312.50 for work on the Hicks vs. Town of Vestal litigation.

3. Request to pay \$75.00 to D&M Litigation Services Inc. for work on the Hicks vs Town of Vestal litigation.

4. Discuss the 2017 Town Budget and Special District Budget.

**7.3 PERSONNEL (MESSINA/Majewski)**

1. Discuss vacancies on the Zoning Board of Appeals (ZBA).

**7.4 PLANNING & ZONING (MESSINA/Agneshwar)**

**7.5 PUBLIC SAFETY (FITZGERALD/Messina)**

**VESTAL TOWN BOARD WORK SESSION AGENDA**  
**MONDAY, NOVEMBER 14, 2016**

**7.6 ADMINISTRATION (MAJEWSKI/Messina)**

**UNFINISHED BUSINESS**

**1. Proposed Gas Card System for the Purchase of Fuel for Town Vehicles**

Town Engineer Vern Myers and Town Comptroller Laura McKane are evaluating service plans from the Mirabito Group as well as the WEX program, which provides payment processing and information management services for vehicle fleets. WEX has the state contract and can be implemented rapidly. **Update on 11/07/16:** Town Engineer Myers stated the Request for Quotation (RFQ) will be completed by the end of this week

**2. Discussion Concerning a Proposed Ban on Smoking in Town Parks**

Several Board members indicated that the proposal was a good idea but that additional research needed to be done to clearly identify what products would be banned and how a ban would be enforced. **Update on 11/07/16:** Town Attorney Berger stated that he drafted a local law and distributed it to the Board for review. After a brief discussion, the Board requested that a ban on e-cigarettes and vaping should also be included in the proposed law.

**ADJOURNMENT**