

VESTAL TOWN BOARD WORK SESSION AGENDA
WEDNESDAY, JANUARY 4, 2017

WORK SESSION

ORGANIZATIONAL AGENDA

Review for approval the **2017 Organizational Appointments, Authorizations and Calendar of Town Board Meetings** as follows:

- A. Town Board Committees:**
- | | |
|---|----------------------|
| PUBLIC WORKS: (Utility, Highway, Water, Parks,
Building Maintenance) | FITZGERALD /Majewski |
| FINANCE: | AGNESHWAR/Fitzgerald |
| PERSONNEL: | FITZGERALD/Agneshwar |
| PLANNING & ZONING: (Code Department,
Planning and Zoning, Engineering) | MESSINA/ Fitzgerald |
| PUBLIC SAFETY: (Fire, Police, Emergency
Services, Courts) | MAJEWSKI/ Messina |
| ADMINISTRATION: (Assessment, Tax Collector
Clerk, IT, Recreation, Historian, Museum) | MESSINA / Majewski |

School Liaison ----- Agneshwar/Majewski

B. Town Board Meeting Schedule

2017 WORK SESSIONS	2017 BOARD MEETINGS
<i>Meetings at 6:00 p.m. unless otherwise indicated</i>	<i>Meetings at 6:00 p.m. unless otherwise indicated</i>
1/4/17 5:00 p.m. start	1/4/17
1/23/17	1/25/17
2/6/17	2/8/17
2/13/17	2/15/17
3/6/17	3/8/17
3/20/17	3/22/17
4/10/17	4/12/17
4/24/17	4/26/17
5/8/17	5/10/17
5/22/17	5/24/17
6/12/17	6/14/17
6/26/17	6/28/17
7/5/17 5:00 p.m. start	7/5/17
7/24/17	7/26/17
8/7/17	8/9/17

**VESTAL TOWN BOARD WORK SESSION AGENDA
WEDNESDAY, JANUARY 4, 2017**

8/21/17	8/23/17
9/11/17	9/13/17
9/25/17	9/27/17
10/2/17	
10/9/17	10/11/17
10/16/17	10/17/17 FIRE BUDGET HEARING
10/23/17	10/25/17
10/30/17	
11/6/17	11/8/17 TOWN BUDGET HEARING
11/13/17	11/15/17
12/4/17	12/6/17
12/18/17	12/20/17

TOV Holidays for 2017:

New Year's – TOV CLOSED 1/2/17 (Mon)	
Good Friday – TOV CLOSED 4/14/17 (Fri)	Veteran's Day – TOV CLOSED 11/10/17 (Fri)
Memorial Day – TOV CLOSED 5/29/17 (Mon)	Thanksgiving – TOV CLOSED 11/23/17 (Thur)
Independence Day – TOV CLOSED 7/4/17 (Tues)	Day After Thanksgiving – TOV CLOSED 11/24/17 (Fri)
Labor Day – TOV CLOSED 9/4/17 (Mon)	Christmas – TOV CLOSED 12/25/17 (Mon)

Parks, Highway & Water holidays vary. Police Department open 24/7

C. Establish salary and wage rates for Town employees as stated in the 2017 salary schedule.

D. Approval of the form, manner and sufficiency of the Employee Surety Bond.

E. \$100 for clothing and boot allowance for:
 Water Superintendent – Scott Groats
 Parks Superintendent – Jim Bukowski
 Highway Superintendent – Rocco Turdo
 Deputy Highway Superintendent – Craig Hiller
 Town Engineer – Vernon Myers
 Deputy Water Superintendent – Bill Peltz
 Code Officer – Mark Dedrick

F. Attendance to budgeted association meetings as follows:

Monthly:

Broome County Association of Municipal Court Clerks
 Broome County Association of Towns and Villages
 Broome County Municipal Clerks Association
 Association of Assessors

VESTAL TOWN BOARD WORK SESSION AGENDA
WEDNESDAY, JANUARY 4, 2017

Quarterly:

Broome County Association of Receivers and Tax Collector's
 Building Officials

Annual:

NYS GFOA Annual Conference
 PERMA Conference
 NYS Town Clerks Association Annual Conference
 NYS PELRA Conference

Other Training:

NYS GFOA meetings and seminars
 PERMA

Education Seminars for Building and Code

Winter/Spring STBOA Seminar
 Northern Adirondack BOA
 NY Planning Federation
 Finger Lakes BOA
 Central Chapter BOA
 NY Firefighters Association
 Fall ICC Conference
 STBOA Seminars Fall/Early Winter
 Fire Marshall's & Inspectors Seminar
 Spring or Fall NYS Fire Academy Misc. Workshops

G. Under Section 77-b of General Municipal Law, the Board delegates department heads to authorize training within the limits of the department budget.

H. Appointment of Fire Marshall: Carl Truman
 Deputy Fire Marshall: Christopher S. Lupold

I. Authorization from the Board of Fire Commissioners for Assistant Fire Chief Douglas Rose and Assistant Fire Chief John Paffie to sign vouchers in the 2017 fiscal year.

J. Authorization from the Board of Fire Commissioners to send one piece of fire apparatus and personnel to parades in 2017 as follows:

Parade	Location	Month	Station Apparatus
<i>St. Patrick's</i>	<i>Binghamton</i>	<i>March</i>	<i>Station 4</i>
<i>Memorial Day</i>	<i>Endicott</i>	<i>May</i>	<i>Station 1</i>
<i>Owego Strawberry Festival</i>	<i>Owego</i>	<i>June</i>	<i>Station 3</i>
<i>Veteran's Day</i>	<i>Endicott</i>	<i>November</i>	<i>Station 1</i>
<i>Johnson City Holiday</i>	<i>Johnson City</i>	<i>December</i>	<i>Station 4</i>
<i>Endicott Holiday</i>	<i>Endicott</i>	<i>December</i>	<i>Station 1</i>

VESTAL TOWN BOARD WORK SESSION AGENDA
WEDNESDAY, JANUARY 4, 2017

K. Acknowledgement and acceptance by the Board of Fire Commissioners of the following station representatives to the LOSAP committee:

Station 1 - Eugene Wagner Station 3 – Chris E. Lupold
Station 2 – Vincent Colling Station 4 – Richard Devine
Station 4 – Joseph Gallagher (Dept. at large member)

L. Acknowledgement and acceptance by the Board of Fire Commissioners of the 2017 Station Chiefs as elected by the members of the Fire Department on December 21, 2016:

Station 1 Chief: Douglas Rose
Station 2 Chief: William Stout
Station 3 Chief: Ronald Birdsall
Station 4 Chief: John Paffie

M. Adopt Procurement Policy and list of authorized purchasers, as amended.

N. Mileage Reimbursement for the use of a personal vehicle on Town Business will be based on the Federal Government guidelines

O. Designate Depositories for Town Funds:

M & T	\$15,000,000
J. P. Morgan Chase	\$20,000,000
Tioga State Bank	\$15,000,000

P. Designate the Delegate for the NYS Association of Towns Meeting as John Schaffer with the alternative being Fran Majewski

Q. Designate the official Town newspaper as the “Vestal Town Crier”

COMMITTEES

7.1 PUBLIC WORKS (FITZGERALD/Majewski)

7.2 FINANCE (AGNESHWAR/Fitzgerald)
1. Warrants: 2016-52, 2016-52E

7.3 PERSONNEL (FITZGERALD/Agneshwar)

7.4 PLANNING & ZONING (MESSINA/Fitzgerald)

1. Request from North Star Group LLC to rezone 4701-4729 Vestal Parkway East (Tax Map # 159.15-1-27 thru 159.15-1-34) from Transitional Neighborhood (TN) to Community Business (C-2) and authorization for Town Attorney to draft a local law and publish the notice of this rezoning request on January 11, 2017 for a Public Hearing on January 25, 2017.

VESTAL TOWN BOARD WORK SESSION AGENDA
WEDNESDAY, JANUARY 4, 2017

7.5 PUBLIC SAFETY (MAJEWSKI/Messina)

1. Request for the Fire Commissioners to approve the Vestal Fire District Length of Service Awards Program (LOSAP) 2016 Membership Certification List, as submitted on January 4, 2017.

2. Request to publish on January 11, 2017, a Notice of Adoption of Resolution Subject to Permissive Referendum regarding the purchase of Tanker Truck 32-2 by the Vestal Fire District.

7.6 ADMINISTRATION (MESSINA/Majewski)

RECEIVE AND FILE

UNFINISHED BUSINESS

A MOTION WILL BE MADE TO ENTER INTO AN EXECUTIVE SESSION FOR THE PURPOSE OF DISCUSSING:

- Personnel issue (to be identified)

ADJOURNMENT