

VESTAL TOWN BOARD WORK SESSION AGENDA

MONDAY, AUGUST 21, 2017

WORK SESSION

BID OPENINGS

The following bids were opened in the Clerk's office on Tuesday, August 15, 2017 and referred to the Superintendent of Water and Wastewater for review and recommendation:

- Flouride Equipment Project (JC Smith Inc., BVS Metal Finishers)
- Liquid Polymeric Phosphate (Water Solutions, Shannon Chemical Corp.)

COMMITTEES

7.1 PUBLIC WORKS (FITZGERALD/Majewski)

7.2 FINANCE (AGNESHWAR/Fitzgerald)

1. Warrants: 2017-32, 2017-32E, 2017-33, 2017-33E

2. Request from Town Comptroller Laura McKane to authorize the Town Comptroller and Town Supervisor to execute the necessary documents with M & T Bank for commercial credit cards offering cash back.

3. Authorization for the Town Supervisor to sign a Settlement Agreement with the Vestal Central School District Board regarding collection of School District taxes.

7.3 PERSONNEL (FITZGERALD/Agneshwar)

1. Request to authorize Museum Director Cherese Rosales to hire Grace Palumbo as a part-time Clerk in the Museum effective September 5, 2017. Ms. Palumbo's rate of pay will be \$9.70 per hour and it is anticipated she will work 5 hours per week.

7.4 PLANNING & ZONING (MESSINA/Fitzgerald)

7.5 PUBLIC SAFETY (MAJEWSKI/Messina)

7.6 ADMINISTRATION (MESSINA/Majewski)

UNFINISHED BUSINESS

1. Employee Handbook Updates

Update on 8/7/17: The Board is reviewing the changes as proposed by the Director of Human Resources Nancy Olmstead on 7/17/17. Also, a draft of a new Computer Use Policy was made available for review. Supervisor Schaffer noted that he still has some concerns about the adequacy of the Computer Use Policy and stated that he would ask the IT Director Dan Williams to attend the Work Session on August 21st.

2. Request from Town Justices to hire a Part-time Clerk

Update on 8/7/17: Supervisor Schaffer stated that he has already expressed his conditional support of this request and is waiting for the Court to provide a more detailed explanation as to the duties, hours and pay rate for this new position.

A MOTION WILL BE MADE TO ENTER INTO AN EXECUTIVE SESSION FOR THE PURPOSE OF DISCUSSING: EPA fine resolution

ADJOURNMENT