

**VESTAL TOWN BOARD WORK SESSION AGENDA**  
**MONDAY, JANUARY 22, 2018**

**WORK SESSION**

6:00 pm Fire District – discuss award of tanker 32-3

**UPCOMING PUBLIC HEARING:**

**COMMITTEES**

**7.1 PUBLIC WORKS (FITZGERALD/Majewski)**

1. Request from Vern Myers, Town Engineer for John Schaffer, Town Supervisor to sign Intermunicipal Agreement with Vestal Central Schools for the Transportation Alternative Program (TAP) which will install sidewalks

2. Request from Vern Myers, Town Engineer for John Schaffer, Town Supervisor to sign NYSDOT Agreement for the Vestal Highway School Pedestrian Improvement (TAP 2016)

3. Request from Rocco Turdo, Highway Superintendent for John Schaffer, Town Supervisor to sign agreement with Broome County for the removal of snow and control of ice on certain county highways and roads within the Town of Vestal

4. Request from Scott Groats, Water/Wastewater Superintendent to approve advertising for water meters on January 31, 2018 with bid opening on February 12, 2018

5. Request from Place LLC Creekside and Creekside Place LLC to rezone 2521 Vestal Parkway and 2608 Old Owego Road with a local law to C-2 Community Business with publication date of February 14, 2018 and public hearing February 28, 2018

6. Request from Bill Hall to rezone the following from RO, TN and RC to C-2 Community Business – A local law will be required with a possible publication date of February 14, 2018 with public hearing on February 28, 2018

<u>Tax ID</u>	<u>Street #</u>
158.14-1-4	2500 VPE
158.14-1-5	2508 VPE
158.14-1-6	2512 VPE
158.14-1-9	2520 VPE

7. Request from Scott Groats, Water/Wastewater Superintendent to approve advertising for Water Appurtenances on January 31, 2018 with bid opening on February 12, 2018

**7.2 FINANCE (MESSINA/Fletcher)**

1. Warrants: 2017-52, 2017-52E, 2018-01, 2018-01A, 2018-1EA, 2018-02, 2018-02A, 2018-2CA, 2018-2EA, 2018-03, 2018-03A, 2018-03E

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2. Request to pay \$400.00 for annual membership of Upstate NY Towns Association
3. Request from Scott Groats, Water/Wastewater Superintendent to issue a refund to Dylan Maerkl for the amount of \$81.90 for credit on a closed account
4. Request from Scott Groats, Water/Wastewater Superintendent to pay \$154.11 to Robert Snyder for overpayment on a closed water/sewer bill
5. Request to pay the following individuals for transportation and meals while attending Association of Towns meeting February 18 -21, 2018 as noted in memo dated January 4, 2018:  
John Schaffer - Fran Majewski -Laura McKane - Joyce Majewski - Joseph Meagher
6. Request to pay \$537.50 to David Berger, Town Attorney for December 2017 billable hours
7. Request for John Schaffer, Town Supervisor to sign Client Terms and Conditions with Interactive Health for Blue4U to be offered to employees on Town Health Insurance on February 22, 2018 at a fee of \$150 per participants – this fee is paid for out of the health insurance fund
8. Request from Laura McKane, Town Comptroller to make budget transfers as noted on memo date January 17, 2018 for the purchase of a plotter (printer/scanner/copier) for the Engineering Department

### **7.3 PERSONNEL (MAJEWSKI/Fitzgerald)**

1. Request to authorize Debra Wallace, Tax Receiver to appoint Debra Jennings, Thomas Keegan, Sarah Wallace, and Rachel Wallace as noted in memo dated 1/9/2018
2. Request from Sue Jastran to retroactively approve Anthony Michaels and Jenny Comency working due to an emergency in December as family swim lifeguards as noted in memo dated January 2, 2018 and to hire Vestal Youth Basketball labor as noted in memo dated January 11, 2018
3. Request to authorize John Butler, Chief of Police to hire Joseph Sherba as a Police Officer with a start date of January 29, 2018 as per the PBA collective bargaining agreement Officer Sherba's rate of pay will be \$69,169.00. Such appointment is conditional on the satisfactory completion of all civil service requirements and drug testing  
And to hire Colin White with a start date of February 5, 2018 As per the PBA collective bargaining agreement Officer White's rate of pay will be \$50,300.00. Such appointment is conditional on the satisfactory completion of all civil service requirements and drug testing.
4. Request to authorize Scott Groats, Water/Waste Water Superintendent to appoint Casey Peck provisionally to the vacant position of Water/Wastewater Maintenance Crew Chief at the Operating Engineer rate of \$26.97 per hour effective January 27, 2018. Funds to pay for this position will come from line W8340-1020.

### **7.4 PLANNING & ZONING (FLETCHER/Fitzgerald)**

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**1.** Discuss ZBA attorney for 2018

**2.** Request for Lincoln Ellis, Code Enforcement to authorize American Freight to place 10 storage containers on their property from January 1, 2018 – May 31, 2018

**3.** Request for Lincoln Ellis, Code Enforcement to authorize Rock Solid Landscaping to place a storage container at 2549 Vestal Parkway to store rock salt for parking lot maintenance from January 10, 2018 – April 10, 2018

**4.** Request from Matthew Gawors to approve Herald of Victory Marathon Course for May 28, 2018, the race will support Southern Tier Veterans Support Group

**5.** Request from Lincoln Ellis, Code Enforcement to make changes to Code of Town of Vestal Chapter 24 regarding container storage - A local law will be required with a possible publication date of February 14, 2018 with public hearing on February 28, 2018

**6.** Request from Lincoln Ellis, Code Enforcement to authorize Chris Riley of CR Land LLC to place 4 storage containers at 1915 Vestal Parkway from January 16, 2018-March 16, 2018

### **7.5 PUBLIC SAFETY (MESSINA/Majewski)**

**1.** Request from John Butler, Chief of Police to authorize John Schaffer, Town Supervisor to sign agreement with Broome County for Stop DWI Overtime Patrol funding in the amount of \$9000.00

**2.** Request from David Harrington, Fire Chief to participate in an interlocal agreement with neighboring fire department/companies in the State of Pennsylvania in accordance with New York State General Municipal Law Article 14G, and will agree to recognize a call for assistance through Broome County Communication Center and will comply with the provisions of such as now in force and as amended from time to time

**3.** Request from David Harrington, Fire Chief to award Tanker 32-3 to Custom Fab & Body LLC in the amount of \$365,809.00

**4.** Request from David Harrington, Fire Chief to accept donations from Kathleen Farrell (\$250) for Water Rescue Equipment and Citgo Petroleum (\$500) for Equipment purchases to be credited to line 3410-4060

**5.** Request from David Harrington, Fire Chief to approve Ashley Rucky as a member of Company No 1

**6.** Request from David Harrington, Fire Chief to approve Christopher Thomas as a member of Company No 3

### **7.6 ADMINISTRATION (MAJEWSKI/Messina)**

**1.** Request from Sue Jastran, Recreation Planner to accept the following donations:

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Vestal Urgent Care (\$800.00) sponsoring the 2017 water carnival  
Melanie and Richard Collis (\$200.00)  
Timothy Donlin (\$200.00)  
United Methodist Homes (\$50.00)

2. Request from Dan Williams, IT Director to sign agreement with Charter/Spectrum for Town telecommunications, it will be savings of approximately \$3,100 a year

3. Request from Cherese Wiesner-Rosales, Museum Director to approve the moving of the Vestal museum from its current location to the Rail Trail, and approve in-kind services laid out in the move's budget proposal

**RECEIVE AND FILE**

**UNFINISHED BUSINESS**

**A MOTION WILL BE MADE TO ENTER INTO AN EXECUTIVE SESSION FOR THE PURPOSE OF DISCUSSING:**

Litigation, CSEA negotiations, Operating Engineers negotiations, applicants for various boards, PBA negotiations issue

**ADJOURNMENT**