

VESTAL TOWNBOARD WORK SESSION AGENDA
MONDAY, AUGUST 12, 2019

WORK SESSION

6:00pm – William Safarik Greater Binghamton Marathon – Update on upcoming race

UPCOMING PUBLIC HEARINGS
COMMITTEES

7.1 PUBLIC WORKS (FITZGERALD/Fletcher)

1. Request from Scott Groats, Water/Wastewater Superintendent for John Schaffer, Town Supervisor to sign WIIA Grant application for the Old Vestal Road and Bunn Hill Watermain Project

7.2 FINANCE (MESSINA /Majewski)

1. Warrants: 2019-30, 30E, 31, 31E, 31S, 32, 32C, 32E

2. Request from Laura McKane, Town Comptroller to authorize John Schaffer, Town Supervisor to sign an agreement with Lifetime Benefit solutions for administration of the Town's self-funded Dental Plan effective October 1, 2019 to September 30, 2022 at a minimum monthly fee of \$300

3. Request from Sue Jastran, to accept a donation in the amount of \$1,000 from Vilma Byrne to cover the entrance fee for the Town Picnic

4. Request from Nick Angeline, Deputy Comptroller to approve budget transfers as indicated in memo dated 8/12/2019

5. Request from Laura McKane, Comptroller to authorize John Schaffer, Town Supervisor to sign a fixed price contract for Natural gas

7.3 PERSONNEL (MAJEWSKI/Fitzgerald)

1. Request from Nancy Olmstead, Director of Human Resources to authorize Debra Wallace, Tax Collector to hire:

Irene Shea as Deputy Tax Collector effective August 19, 2019 at \$11.70 per hour.

Sarah Wallace Clerk Part Time effective August 19, 2019 at \$11.10 per hour.

Susan Lake as Clerk Part Time effective August 19, 2019 at \$11.10 per hour.

Ann Kachmar as Clerk Part Time effective August 19, 2019 at \$11.10 per hour.

2. Request from Nancy Olmstead, Director of Human Resources to authorize the re-appoint of Paul Deeley and Alex Jablonski to the Historic Preservation Commission. Their new terms will be from January 1, 2020 to December 31, 2023.

3. Request from Nancy Olmstead, Director of Human Resources to authorize the re-appoint of Curt Pueschel, Adam Flint, Cynthia Westerman and Victor Lamoureux to the Conservation Advisory Committee. Their new terms will be from January 1, 2020 to December 31, 2021; to appoint Pamela Sandoval as an Alternate on the Conservation Advisory Committee. She will fill a vacant term which will expire December 31, 2019; to re-appoint Pamela Sandoval as an Alternate on the Conservation Advisory Committee. Her new term will be from January 1, 2020 to December 31, 2021

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4. Request from Nancy Olmstead, Director of Human Resources to authorize John Butler, Police Chief to hire Katirae A. Smith as a Police Officer effective September 16, 2019 at the PBA annual rate of \$67,567. Ms. Smith will be transferring from the Cortland County Sheriff's Office. Such transfer is contingent on the passing of a pre-employment drug test.

5. Request from Sue Jastran, Recreation Planner to hire advanced soccer camp, girl's field hockey camp and baseball clinic labor as indicated on memo dated August 6, 2019

6. Request from Nancy Olmstead, Director of Human Resources to authorize Scott Groats, Water/Wastewater Superintendent to hire Sean DeGroat as a full time Laborer effective August 26, 2019 at the Operating Engineer rate of \$15.47/hour.

7.4 PLANNING & ZONING (FLETCHER/Fitzgerald)

7.5 PUBLIC SAFETY (MESSINA/Fletcher)

1. Request from David Harrington, Fire Chief to authorize budget transfers as indicated on memo dated August 1, 2019 due to unplanned expenses

2. Request from David Harrington, Fire Chief to approve, and sign agreement with Bradford County Fire Department for usage of the Fred Singer Training Site at the cost of \$200 a day

3. Request from David Harrington, Fire Chief to approve Jamar Dimanche and Matthew Lippa as a new members of station 4

4. Request from David Harrington, Fire Chief to approve Station 3 Mini Golf Tournament to be held on August 24, 2019

7.6 ADMINISTRATION (FITZGERALD/Messina)

1. Request from Margaret Hadsell, Historian to accept a grant in the amount of \$2200.00 from the William Pomeroy Foundation

2. Request to advertise on August 21, 2019 for Local Law E – a local law abolishing the elected office of Receiver of Taxes with a public hearing on August 28, 2019

RECEIVE AND FILE:

UNFINISHED BUSINESS:

A MOTION WILL BE MADE TO ENTER INTO AN EXECUTIVE SESSION FOR THE PURPOSE OF DISCUSSING:

discuss possible disciplinary action against a Town employee

ADJOURNMENT