

VESTAL TOWN BOARD WORK SESSION MINUTES
MONDAY, FEBRUARY 10, 2020

WORK SESSION

Board Attendance: Supervisor Schaffer; Board Members Fitzgerald, Messina, Fletcher, Ellis

Also Attending: Town Engineer Vern Myers, Town Attorney David Berger, Town Code Enforcement Officer Lincoln Ellis, Director of Human Resources Nancy Olmstead, Town Clerk Debra Wallace

Supervisor Schaffer **convened the Work Session at 6:00 PM.**

UPCOMING PUBLIC HEARINGS

COMMITTEES

7.1 PUBLIC WORKS (ELLIS/Messina)

1. Request from Jeff Ciccarino, for reimbursement for payment to plumber in the amount of \$223.56 for a clog that occurred on January 28, 2020

David Berger, Town Attorney will send a letter to the homeowner in response to his request. David Berger suggested to Supervisor Schaffer that an announcement be made at the Town Board Meeting on Wednesday regarding calling the town before calling a plumber in situations like this.

2. Request from Scott Groats, Water/Wastewater Superintendent to increase budget line S8120.2230 by \$100,000 to purchase a new sewer truck, the increase in the line will be funded by the revenue received from selling the existing truck

OK - This item will be placed on the Agenda for a vote at the next Regular Meeting of the Town Board.

3. Request from Vern Myers to discuss electric service provider contract

OK-This item will be placed on the Agenda for a vote at the next Regular Meeting of the Town Board with information pertaining to the 32 month fixed rate option.

7.2 FINANCE (MESSINA /Fletcher)

1. Warrants: 04, 04A, 04E, 05, 05A, 05E, 05E, 05M

OK – This item will be placed as a ‘Receive and File’ on the Agenda for the next Regular Meeting.

2. Request from Laura McKane, Town Comptroller to hire Troy & Banks Inc. to do an audit on Charter communications franchise fee revenues

OK-This item will be placed on the Agenda for a vote at the next Regular Meeting of the Town Board.

3. Request to pay \$50.00 for Broome County Association of Towns & Villages annual membership dues

OK-This item will be placed on the Agenda for a vote at the next Regular Meeting of the Town Board.

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4. Request from Nick Angeline, Deputy Comptroller, to make 2019 and 2020 budget transfers as indicated in memos dated 2/6/2020

OK-This item will be placed on the Agenda for a vote at the next Regular Meeting of the Town Board.

7.3 PERSONNEL (FLETCHER/Fitzgerald)

1. Request from Nancy Olmstead, Director of Human Resources to approve the January 28, 2020 Memorandum of Agreement between the Town of Vestal and International Union of Operating Engineers, Local 158 which expands the options for the payment of money owed by Operating Engineer employees to the Town of Vestal.

OK-This item will be placed on the Agenda for a vote at the next Regular Meeting of the Town Board.

2. Request from Nancy Olmstead, Director of Human Resources to approve the January 28, 2020 Memorandum of Agreement between the Town of Vestal and CSEA, 1000 AFSCME, AFL-CIO Town of Vestal Administrative Unit #6170 which allows CSEA employees to continue to charge their earned paid leave time rather than collect disability benefits when out of work due to extended medical circumstances.

OK-This item will be placed on the Agenda for a vote at the next Regular Meeting of the Town Board.

3. Request from Sue Jastran, Recreation Planner to hire Maggie Murphy as a recreation leader with a start date of February 26, 2020, and Emma Lewis as a basketball referee with a start date of January 4, 2020

OK-This item will be placed on the Agenda for a vote at the next Regular Meeting of the Town Board.

4. Request from Nancy Olmstead, Director of Human Resources to approve the appointment of Michon M. Stuart to fill a vacant position as alternate member of the planning board effective February 17, 2020, and the term will expire July 7, 2021

OK-This item will be placed on the Agenda for a vote at the next Regular Meeting of the Town Board.

5. Request from Nancy Olmstead, Director of Human Resources for authorization to provide a stipend of \$ 10,000.00 to Deputy Receiver of Taxes, Debra Wallace for the collection of the 2020 Town/County taxes and 2020/2021 school taxes. In addition, authorization to provide a stipend of \$ 500.00 to 1st Deputy Town Clerk, Kelcy Wickman and \$ 500.00 to Deputy Town Clerk, Susan Bailey for the collection of the 2020 Town/County taxes and 2020/2021 school taxes. Such approval is for a 2020 stipend only.

Supervisor Schaffer motioned to move item to executive session, second by Councilman Ellis

7.4 PLANNING & ZONING (FITZGERALD/Messina)

1. Discuss Local Law A – Amending the Code of the Town of Vestal, Chapter 5 Article 5 “Signs” with possible publication date of February 26, 2020 with public hearing on March 11, 2020

OK-This item will be placed on the Agenda for a vote at the next Regular Meeting of the Town Board. Dates of public hearing will be set at next Town Board Meeting.

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7.5 PUBLIC SAFETY (MESSINA/Fletcher)

1. Request from Lt Stace Kintner to retro-approve advertising after-market equipment and labor on new police vehicles on February 12, 2020 with bid opening to be on February 18, 2020

OK-This item will be placed on the Agenda for a vote at the next Regular Meeting of the Town Board.

2. Discuss request from Jeni Chase from Ross Corners Christian Academy requesting a school zone on Ross Hill Road

OK-This item will be placed on the Agenda for a vote at the next Regular Meeting of the Town Board. Vern Meyers, Town Engineer will meet with Ross Corners Christian Academy to discuss the most effective placement of the cross walk and the flow of traffic.

3. Request from David Harrington, Fire Chief to advertise on fire department facebook page and website to accept sealed bids for the sale of Tanker 32-3 1989 Volvo GMC Saulsbury VIN #4V2BCBJF2KN612623 starting February 13, 2020 with an opening date of February 27, 2020

OK-This item will be placed on the Agenda for a vote at the next Regular Meeting of the Town Board. Sealed bids will be opened in the Clerk's office by the Town Clerk.

7.6 ADMINISTRATION (ELLIS/Fletcher)

RECEIVE AND FILE:

UNFINISHED BUSINESS:

Vestal Museum: A resolution will be presented at Town Board to accept the grant to relocate the Vestal Museum. Vern Myers, Town Engineer stated that there were seven items that need to be completed before February 21st. He will gather the information and present it to the board at the Town Board Meeting on Wednesday.

EXECUTIVE SESSION:

On a motion of Councilwoman Messina, seconded by Councilman Ellis, the following was

ADOPTED Ayes 5 Fitzgerald, Messina, Fletcher, Ellis, Schaffer

Nays 0

Resolved the Board enter into Executive Session to discuss the following items:

Performance of a Member of the Planning Board

Vern Myers to discuss personnel

Parks Department

7.3-5 from Agenda

The time was 6:48 PM.

On a motion of Councilman Fletcher, seconded by Councilwoman Fitzgerald, the following was

ADOPTED Ayes 5 Fitzgerald, Messina, Fletcher, Ellis, Schaffer

Nays 0

Resolved the Board leave the Executive Session and adjourn the Work Session. The time was 7:45 PM.

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Respectfully submitted,
Debra Wallace, Town Clerk