

**VESTAL TOWN BOARD WORK SESSION MINUTES**  
**MONDAY, FEBRUARY 24, 2020**

**WORK SESSION**

**Board Attendance:** Supervisor Schaffer; Board Members: Fitzgerald, Messina, Fletcher, Ellis

**Also Attending:** Town Attorney Dave Berger, Director of Human Resources Nancy Olmstead, 1<sup>st</sup> Deputy Town Clerk Kelcy Wickman, Anthony Folk, and 2 members of the general public.

Supervisor Schaffer **convened the Work Session at 6:00 PM.**

**Anthony Folk – Annual Mountain Bike Event held at Jones Park**

Mr. Folk presented to the Board and Town Attorney a copy of the race rules, waiver and insurance that was used last year for the Annual Mountain Bike Event. He said that last year they had 88 participants, up from 68 the prior year. Councilman Fletcher asked when the race will be held this year and Mr. Folk stated July 19<sup>th</sup>. Town Attorney Berger asked if course is checked before racers go out and Mr. Folk stated that there is someone from his team that goes out to check the safety of the course. Mr. Folk also stated that at race time, there are two that go out – one ahead and one to do a sweep after race is over to make sure no one is lost. He stated that there are members from the Vestal Ambulance Crew that volunteer in case of injuries. Councilwoman Fitzgerald asked if there were any changes to the course from last year and Mr. Folk stated that it is the same with some minor changes for accessibility. Councilman Ellis asked if alcohol would be served and Town Attorney Berger reminded everyone that only Arnold Park allows alcohol with permission.

**Ok – This item will be placed on the Agenda for a vote at the next Regular Meeting of the Town Board.**

**UPCOMING PUBLIC HEARINGS**

**COMMITTEES**

**7.1 PUBLIC WORKS (ELLIS/Messina)**

1. Request from Scott Groats, Water/Wastewater Superintendent to refund Travis Nagle \$92.00 for overpayment on the account.

**Ok – This item will be placed on the Agenda for a vote at the next Regular Meeting of the Town Board.**

2. Request from Scott Groats, Water/Wastewater Superintendent to refund Jennifer Stark \$92.00 for overpayment on the account.

**Ok – This item will be placed on the Agenda for a vote at the next Regular Meeting of the Town Board.**

**7.2 FINANCE (MESSINA /Fletcher)**

1. Warrants: 06, 06A, 06E, 07, 07A, 07C, 07E, 08, 08A, 08E

**Ok – This item will be placed as a “Receive and File” on the Agenda for a vote at the next Regular Meeting of the Town Board.**

**VESTAL TOWN BOARD WORK SESSION MINUTES**  
**MONDAY, FEBRUARY 24, 2020**

2. Request from Laura McKane, Town Comptroller to authorize departments head to begin capital projects as indicated in memo dated 2/14/2020.

**Ok – This item will be placed on the Agenda for a vote at the next Regular Meeting of the Town Board.**

3. Request for John Schaffer, Town Supervisor to sign lease agreement with Vestal Central Schools for the Vestal Senior Center from March 1, 2020 to February 28, 2021, rent will be \$832.36 a month.

**Ok – This item will be placed on the Agenda for a vote at the next Regular Meeting of the Town Board.**

4. Request to pay \$1,100.00 to David Berger, Town Attorney for billable hours from 12/12/2019 – 1/31/2020.

**Ok – This item will be placed on the Agenda for a vote at the next Regular Meeting of the Town Board.**

**7.3 PERSONNEL (FLETCHER/Fitzgerald)**

1. Request from Nancy Olmstead, Director of Human Resources for authorization for John Butler, Police Chief to appoint Kyle Post to a vacant Police Officer position effective March 16, 2020. Per the PBA Collective Bargaining Agreement the rate of pay will be \$52,976.00. Such appointment is contingent on successful completion of all Town and County Civil Service requirements including but not limited to physical examination, drug testing and psychiatric examination. And John Butler, Police Chief to appoint Justin Perez to a vacant Police Officer position effective March 16, 2020. Per the PBA Collective Bargaining Agreement the rate of pay will be \$52,976.00. Such appointment is contingent on successful completion of all Town and County Civil Service requirements including but not limited to physical examination, drug testing and psychiatric examination.

**Ok – This item will be placed on the Agenda for a vote at the next Regular Meeting of the Town Board.**

2. Request from Nancy Olmstead, Director of Human Resources to authorize the appointment of Heather Webster to the position of Clerk to Justice effective March 2, 2020 at the CSEA rate of \$ 16.57/hour.

**Ok – This item will be placed on the Agenda for a vote at the next Regular Meeting of the Town Board.**

**7.4 PLANNING & ZONING (FITZGERALD/Messina)**

**7.5 PUBLIC SAFETY (MESSINA/Fletcher)**

1. Request from David Harrington, Fire Chief to approve Peter Guzewich, Matthew Star, Djamel Zekad, and Hannah Parmelle as new members of station 2.

**Ok – This item will be placed on the Agenda for a vote at the next Regular Meeting of the Town Board.**

**VESTAL TOWN BOARD WORK SESSION MINUTES**  
**MONDAY, FEBRUARY 24, 2020**

**7.6 ADMINISTRATION (ELLIS/Fletcher)**

**RECEIVE AND FILE:**

**UNFINISHED BUSINESS:**

On a motion by Councilwoman Messina, and seconded by Councilman Fletcher, the meeting was adjourned at 6:20 PM.