

## VESTAL TOWN BOARD WORK SESSION MINUTES

MONDAY, AUGUST 24, 2015

In Attendance: Board Members Majewski, Fitzgerald, Messina and Agneshwar

Absent: Supervisor Schaffer

Also Attending: Town Attorney David Berger, Human Resource Officer Nancy Olmstead, Town Clerk Emil Bielecki and 4 members of the general public.

Deputy Supervisor Majewski **convened the Work Session at 6:00 PM.**

### **COMMITTEES**

#### **7.1 PUBLIC WORKS (MAJEWSKI/Fitzgerald)**

1. Request from Water Superintendent Scott Groats for authorization to advertise a Notice to Bidders for Water Appurtenances on Wednesday, September 2, 2015 with the opening of the bids on Wednesday, September 9, 2015.

Several Board members asked what appurtenances are. Councilwoman Fitzgerald stated that she would speak with Scott Groats and have an answer prior to the Regular Meeting.

**OK-**This item will be placed on the Agenda for a vote at the next Regular Meeting of the Town Board.

2. Request from Water & Wastewater Superintendent Scott Groats to award the Third Avenue Sanitary Sewer Replacement to the low bidder, Vacri Construction of Binghamton, NY in the amount of \$169,400. Funding for this project will be from the Sewer Department fund balance.

Councilwoman Fitzgerald noted that the sewer line on Third Avenue has been a source of numerous problems and the decision was made to do a more permanent fix.

**OK-**This item will be placed on the Agenda for a vote at the next Regular Meeting of the Town Board.

#### **7.2 FINANCE (AGNESHWAR/Messina)**

1. Warrants: 2015-33, 2015-33E, **2015-34**, 2015-34E, 2015-34L

**OK** – This item will be placed as a ‘Receive and File’ on the Agenda for the next Regular Meeting.

2. Request to pay \$2,367.25 to U.S. Legal Support for the Hicks v. Town of Vestal litigation.

**OK-**This item will be placed on the Agenda for a vote at the next Regular Meeting of the Town Board.

3. Request to rescind Resolution R015-15 of January 7, 2015.

*R015-15 Authorization for Police Chief John Butler to accept a donation from BAE in the amount of \$4,000.00 to pay for the summer Vestal High School Youth Academy run by members of the Vestal Police Department.*

Under the direction of BAE, the donation was made to the PBA, not the Town. It has been confirmed that the PBA received the donation and that the entire amount was expended for the intended purpose.

**OK-**This item will be placed on the Agenda for a vote at the next Regular Meeting of the Town Board.

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**7.3 PERSONNEL (FITZGERALD/Majewski) - no items were discussed.**

**7.4 PLANNING & ZONING (MESSINA/Fitzgerald) - no items were discussed.**

**7.5 PUBLIC SAFETY (MAJEWSKI/Agneshwar)**

**1. Request from Police Chief John Butler to purchase 3 tactical helmets for a total of \$1875.00 from budget line A3120-2626R (asset forfeiture).**

**OK-**This item will be placed on the Agenda for a vote at the next Regular Meeting of the Town Board.

**2. Request from Police Chief John Butler to sell via Auction International a 2011 Chevrolet Impala, VIN# 2G1WD5EM0B1233836 (mileage:95,204). This is a retired Police Department vehicle which is no longer in service.**

**OK-**This item will be placed on the Agenda for a vote at the next Regular Meeting of the Town Board.

**7.6 ADMINISTRATION (MESSINA/Agneshwar) – no items were discussed.**

**UNFINISHED BUSINESS**

**1. Kopernik Tower**

**Update on 8/24/15:** Town Clerk Emil Bielecki noted that he recently had a conversation with Acting County Director of Emergency Services, Ray Serowik. Mr. Serowik indicated that the County is still committed to constructing the communication tower at the Kopernik Observatory location. He expects to soon have the results from an RFP concerning this project and will work with the Town to proceed with the planned upgrades to the communications network.

**2. Gas Card System for the Purchase of Fuel for Town Vehicles**

**Update 8/24/15:** Deputy Supervisor informed the Board that Comptroller McKane is continuing her analysis of the Mirabito proposal. A representative from the Mirabito Group will be invited to attend the Work Session on September 14<sup>th</sup> so that all of the details can be worked out with the whole Board present.

**3. Proposed Wash Bay at the Highway Department (in response to the EPA field audit).**

**Update 8/24/15:** The proposal is still under review and the Board is waiting for additional information from the Town Engineer about how other municipalities are handling this situation and about a revised cost estimate.

**4. Community Use of Municipal Facility Policy**

Town Attorney David Berger recommended that the Board members submit their input on the policy to him and he will incorporate the changes for further discussion at a later date. **Update on 8/24/15:** Deputy Supervisor Majewski asked the Board members to submit their input as soon as possible so that the discussion of this item can resume at the Work Session on September 14<sup>th</sup>.

**EXECUTIVE SESSION**

On a motion of Councilwoman Messina, seconded by Councilwoman Agneshwar, the following was

**ADOPTED** Ayes 4           Majewski, Agneshwar, Fitzgerald, Messina  
              Nays 0           Absent 1       Schaffer

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Resolved the Board enter into Executive Session to discuss the following:

- Library CSEA contract negotiations
- Personnel matter concerning a specific Town employee

The time was 6:15 PM.

On a motion of Councilwoman Messina , seconded by Councilwoman Fitzgerald, the following was

**ADOPTED**    Ayes 4            Majewski, Agneshwar, Fitzgerald, Messina  
                  Nays 0            Absent 1        Schaffer

Resolved the Board leave Executive Session and **adjourn the Work Session. The time was 6:36 PM.**

Respectfully submitted,  
Emil Bielecki, Town Clerk