

# VESTAL TOWN BOARD WORK SESSION

## AGENDA

MONDAY, JUNE 10, 2013

### WORK SESSION

#### COMMITTEES

##### **7.1 PUBLIC WORKS**

1. Request to advertise for bids for the replacement of the storm pipe on Campus Road on June 19 with bid opening to be on July 8, 2013
2. Request from Brock Leonard, Highway Superintendent, to award highway material bids to all venders with the understanding that we buy from the low bidder when possible
3. Request for approval for Gary Campo, Town Engineering to apply for the permit from NYSDOT, for a 20K race
4. Request for Scott Groats, Water & Wastewater Superintendent to submit the remaining \$1,760 owed to the Susquehanna River Basin Commission, Harrisburg, PA regarding Town of Vestal (SRBC# 2011-072) Well 4-4 Withdrawal Application and to authorize the Town Attorney to advertise in the Press and Sun-Bulletin the legal notice pertaining to Well 4-4 withdrawal application. The notice will be paid for from W8310-4140. Aquifer test balance of \$1,760.00 will be from line W8310-4061.

##### **7.2 FINANCE**

1. **Warrants** -22, 22E, 23, 23E
2. Request to pay \$1200 to the Town Attorney for billable hours of May 2013

##### **7.3 PERSONNEL**

1. Request authorization to re-appoint Mark Minoia as Assessor of the Town of Vestal pursuant to RPTL Section 310 for a 6 year term beginning October 1, 2013, the 2013 base salary for this position is \$58,083 per year
2. Request to authorize Mark A. Minoia, Town Assessor to hire Carolyn Almy to the vacant part-time clerk position in the Assessor's Office at no more than 19.75 hours per week at the CSEA starting rate of \$8.75 per hour with a start date of July 8, 2013.
3. Request per Sue Jastran, Recreation Department, to hire summer employees per memo dated June 6, 2013.

##### **7.4 PLANNING & ZONING**

1. Request from Kimble Road to hold a block party on June 28, 2013 from 6pm-9pm in honor of John Palmiter, who recently passed away.
2. Request for a permit to harvest timber on 269 Ross Hill Road.

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**7.5 PUBLIC SAFETY**

1. Request for Commissioner's approval to accept the following leases for the Fred Singer Training Site: Owego Fire Department, and the Plastisol Composites North America, they shall be for a period of 3 years at the amount of \$600 per year.

2. Request to approve the Vestal Fire Department Membership and Auxiliaries for Station 1's Chicken BBQ being held on Saturday June 15, 2013 from noon till sold out at the Tractor Supply Parking Lot

**7.6 ADMINISTRATION**

**RECEIVE AND FILE**

**NEW BUSINESS**

**UNFINISHED BUSINESS:**

1. Procurement Policy
2. Hazard Mitigation Plan
3. Review changes to Scrap Metal Policy
4. Museum request to fill Curator Position
5. South Jensen Road Sewer Hook Up

**SUPERVISOR'S ANNOUNCEMENTS:**

Library Events

- Friends Yoga – every Friday at 5:00 -6:00pm Chair yoga 6:00-7:30pm at the library Yoga class - \$5.00

Museum Events

- Kids summer garden projects planned; July 13, Aug 10. Free

**A MOTION WILL BE MADE TO ENTER INTO AN EXECUTIVE SESSION FOR THE PURPOSE OF:**

Litigation