

**VESTAL TOWN BOARD WORK SESSION AGENDA**  
**MONDAY, SEPTEMBER 8, 2014**

**WORK SESSION**

6:00 PM – A representative from NY Rising to discuss Community Development Block Grant Disaster Recovery Agreement.

**UPCOMING PUBLIC HEARING**

**COMMITTEES**

**7.1 PUBLIC WORKS**

1. Request from Water Superintendent Scott Groats to advertise for Murray Hill Booster Generator and Lyndale Drive Generator on September 17, 2014, with bid opening on October 2, 2014.
2. Discuss request from Vestal Veterinary Hospital to purchase park land located on African Road.
3. Request from Town Engineer Gary Campo to install “No Parking” signs on Murray Hill Road from State Route 434 to the south, a distance of 975 feet. Both sides of the road would be best.

**7.2 FINANCE**

1. **Warrants:** 2014-35, 2014-35E, 2014-36, 2014-36E
2. Request from Deputy Comptroller Pam Fitzgerald to make budget transfers (effective dates 1/1/14 thru 8/31/14) as indicated in memo dated August 26, 2014.
3. Request to pay \$2,112.50 to Town Attorney David Berger for August 2014 billable hours.

**7.3 PERSONNEL**

1. Discuss request from Town Supervisor John Schaffer to close Town Hall on December 26, 2014 and January 2, 2015. Since these days are not regularly scheduled for the closing of Town Hall, all employees would be required to use vacation time or other approved make-up time.
2. Discuss medical services currently provided by UHS and their 2015 fees as well as the 2015 fees for the same services provided by Lourdes.

**7.4 PLANNING & ZONING**

1. Request from Park Outdoor to install a Gateway Sign at 232 Vestal Parkway East.
2. Request from Kohl’s in the Parkway Plaza for temporary storage trailers during the upcoming Holiday season.

**7.5 PUBLIC SAFETY**

1. Request from Fire Chief Patrick McPherson to approve Station 3’s Ladies Auxiliary Spaghetti Dinner on September 27, 2014 and their Bake Sale on November 4, 2014.

**7.6 ADMINISTRATION**

1. Request from Recreation Planner Sue Jastran to authorize Town Supervisor John Schaffer to

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sign grant application with Broome County for various summer programs.

2. Request for Town Supervisor John Schaffer to sign a grant application for safety and training equipment purchases for the Recreation Department.

3. Discuss adding September 15th and September 29th to the Work Session Meeting Calendar for budget discussions.

**UNFINISHED BUSINESS**

**1. Town of Vestal FOG Control Program (Fats, Oils and Grease)**

On hold for additional review and revision.

**2. Kopernik Tower**

The Board is waiting for additional details from Broome County concerning their plan to install a larger tower at the Observatory location.

**3. Gateway Sign Application**

Applicant requested to provide the following: drawings to scale, elevation drawings and drawings showing a perspective view.

**4. Replacement of Fire Station 4**

An effort is being made to schedule a convenient time for the Board members to visit a fire station in East Syracuse. This facility was identified as the most representative of the kind of station that Vestal is planning.

**5. Amendments to Employee handbook**

The Board is continuing to review the proposals that were presented by Human Resource Officer Nancy Olmstead.

**6. Reduction of Sewer bill for 1132 Front Street**

Put on hold by the Board to consult with Water Superintendent about a new policy. The Joint Sewage Treatment Plant no longer accepts adjustments and the charges the Town for all of the water going through the meter.

**SUPERVISOR'S ANNOUNCEMENTS:**

**A MOTION WILL BE MADE TO ENTER INTO AN EXECUTIVE SESSION FOR THE PURPOSE OF:** Labor negotiations

**ADJOURNMENT**