

**VESTAL TOWN BOARD WORK SESSION AGENDA**  
**MONDAY, MARCH 02, 2015**

**WORK SESSION**

6:00 PM – Mark Mushalla from M Squared to discuss Coal House Lease

6:15 PM – Town Comptroller Laura McKane to discuss Government Efficiency Plan

**PUBLIC HEARINGS**

March 4, 2015 – Vehicle Service Station Permit: 245 Vestal Parkway East

**UPCOMING BID OPENINGS**

1. Operator Engineer Uniforms – March 12, 2015

**COMMITTEES**

**7.1 PUBLIC WORKS (MAJEWSKI/Fitzgerald)**

1. As per memo from Town Engineer Gary Campo dated 2/27/15, discuss the shortfall of funding for the Town Hall Flood Wall Project.

**7.2 FINANCE (AGNESHWAR/Messina)**

1. **Warrants:** 2015-09, 2015-09A, 2015-09E

2. Request to pay \$787.50 to Town Attorney David Berger for billable hours for the month of February, 2015.

**7.3 PERSONNEL (FITZGERALD/Majewski)**

1. Request from Water Superintendent Scott Groats to hire two Water Department employees: a full time labor position (replacing a retired employee) and a part time clerk.

**7.4 PLANNING & ZONING (MESSINA/Fitzgerald)**

**7.5 PUBLIC SAFETY (MAJEWSKI/Agneshwar)**

**7.6 ADMINISTRATION (MESSINA/Agneshwar)**

1. Request from Museum Director Ramona Kacyvenski to accept 2015 United Cultural Fund Project Grant in the amount of \$1000.00 to be used to pay musicians' fees for the Vestal Museum Summer Bluegrass Concert Series.

**UNFINISHED BUSINESS**

**1. Kopernik Tower**

In a meeting with the Broome County Emergency Services Director Brett Chellis (1/19/15), it was agreed that if the Town builds a tower at Andrews Road to County specifications, the County would proceed with the construction of a tower at the Kopernik Observatory location. The Town Engineer was instructed to proceed with the preparation of the specs for the Andrews Road tower.

**2. Purchase of Town parks land by Vestal Veterinary Hospital**

The Town Attorney is waiting for some documents from the applicant.

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**3. Coal House Lease**

Mark Mushalla, the managing member of M Squared, will meet with the Town Board at the Work Session on Monday, March 2<sup>nd</sup> to explore the issues with the existing Coal House lease.

**4. Fees for Outside Storage Containers and ZBA applications**

The Board is continuing to explore various fee options.

**5. Lease Renewal for 133 Front Street**

The current lease expires March 31, 2015. The Board agreed that the best course of action at this time is to renew the lease for one year with a 3 month back-out provision and continue to explore alternate locations, preferably on Town owned property.

**6. Municipal Finance Disclosure and Continuing Disclosure Policies and Procedures**

Town Comptroller Laura McKane is working with bond counsel Orrick to make necessary changes to the Municipal Finance Disclosure and Continuing Disclosure Policies and Procedures required as part of the voluntary compliance with the Municipalities Continuing Disclosure Cooperative (MCDC) Initiative of the US Securities and Exchange Commission.

**SUPERVISOR'S ANNOUNCEMENTS:**

- Winter Parking Reminder – Parking of vehicles is prohibited on all Town and County roads in Vestal between the hours of 2:00 AM to 6:00 AM, from December 1 thru March 31.
- The Vestal Police Department is inviting community members to attend the first annual 2015 Citizens Police Academy (CPA). This program will hold weekly 2 hour meetings (March 5 thru May 7, 6:30 PM to 8:30 PM) that will cover topics relevant to law enforcement and emergency services. Those interested can contact Sgt. Stace Kintner via email at [skintner@vestalny.com](mailto:skintner@vestalny.com)

**A MOTION WILL BE MADE TO ENTER INTO AN EXECUTIVE SESSION FOR THE PURPOSE OF:** Personnel Issue and Litigation

**ADJOURNMENT**