

VESTAL TOWN BOARD WORK SESSION AGENDA

MONDAY, MAY 18, 2015

WORK SESSION

COMMITTEES

7.1 PUBLIC WORKS (MAJEWSKI/Fitzgerald)

1. Request from Town Engineer Gary Campo to retroactively approve the Town Supervisor signing the Municipal Compliance Form (MCC) for the annual DEC report relating to stormwater.

2. Request from Highway Superintendent Brock Leonard to sell the surplus items listed on the 2015 Auction List, as submitted, and discuss the request to use of the proceeds to repair one the catch basin cleaners and up-fit 2 existing trucks with snow removal equipment.

3. Request from Water Superintendent Scott Groats to approve advertising for the Sanitary Sewer Line Replacement projects on Hazel Drive, Harvard Street and Keenan Drive on May 27, 2015, with bids to be opened on June 4, 2015.

7.2 FINANCE (AGNESHWAR/Messina)

1. **Warrants:** 2015-19, 2015-19E, 2015-20, 2015-20B, 2015-20E

2. Request to pay \$1,018.99 to Counsel Press LLC for Motion for Leave to Appeal in Town of Vestal vs. UHS litigation.

7.3 PERSONNEL (FITZGERALD/Majewski)

1. Request to re-appoint Robert Bennett to the Planning Board effective July 8, 2015. His term will expire July 7, 2020.

2. Request to appoint John Donlin to the Recreation Commission effective May 21, 2015. His term will expire December 31, 2021.

3. Discuss updates to Employee Handbook with Human Resource Officer Nancy Olmstead.

7.4 PLANNING & ZONING (MESSINA/Fitzgerald)

7.5 PUBLIC SAFETY (MAJEWSKI/Agneshwar)

1. Request from Fire Chief Davide Harrington to approve Alexandra Moehring to intern in the Fire Department Administration Office for the month of June, 2015.

7.6 ADMINISTRATION (MESSINA/Agneshwar)

1. Request from Museum Director Ramona Kacyvenski to contract with Smokey Legend BBQ for the Summer Sunday's Bluegrass Series, Sundays June 28 through August 30, 2015.

2. Request from Recreation Planner Sue Jastran to approve hiring of Pool Director, Lifeguards, and playground instructors as listed on her memo dated May 13, 2015.

UNFINISHED BUSINESS

1. Kopernik Tower

If the Town builds a tower at Andrews Road to County specifications, the County will proceed with

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the construction of a tower at the Kopernik Observatory location. The Town Engineer and the IT Director is working with the County to prepare the specs for a new tower at Andrews Road.

Update on 5/4/15: The County has not provided us with all of the information required for this project to move forward.

2. Purchase of Town parks land by Vestal Veterinary Hospital

Update on 5/4/15: Town Attorney has prepared a letters to the NYS Park & Recreation Commission and to our State elected officials to get the process moving.

3. Lease Renewal for 133 Front Street

The current lease expired on 3/31/15. **Update on 5/4/15:** Town Attorney Berger noted that he has new information that should be discussed in Executive Session.

4. Municipal Finance Disclosure and Continuing Disclosure Policies and Procedures

Town Comptroller Laura McKane is working with bond counsel Orrick to make necessary changes to the Municipal Finance Disclosure and Continuing Disclosure Policies and Procedures required as part of the voluntary compliance with the Municipalities Continuing Disclosure Cooperative (MCDC) Initiative of the US Securities and Exchange Commission. Comptroller McKane is working with Orrick and Fiscal Advisors to make the appropriate amendments. **Update on 4/20/15:** Comptroller Laura McKane expects the re-draft of the document done by our bond counsel to be available shortly.

5. Park Outdoor application for Gateway Sign at 232 Vestal Parkway West on property owned by McMead Realty. The applicant was instructed to provide a letter stating what variances from the gateway sign ordinance are being sought. This would serve as a starting point for drafting an agreement. **Update on 5/4/15:** The requested letter has not yet been submitted by the applicant.

6. Town of Vestal Fats, Oil and Grease (FOG) Control Program. Town Attorney stated that more time is needed to review it before it is ready to be presented as a local law. **Update on 5/4/15:** Town Attorney noted that he and the Town Engineer have made several changes which need to be reviewed by the Water/Sewer Superintendent.

7. Good Samaritan Resolution

Update on 5/4/15: Town Attorney Berger stated that the Board can adopt this resolution to expand protection for our volunteers but it will increase the potential exposure of the Town. Councilwoman Agneshwar asked for additional time to review this resolution and discuss it with the Fire Chief.

SUPERVISOR'S ANNOUNCEMENTS:

- American Legion Post 89 (Vestal) will hold a Memorial Day Ceremony at the four corners Gazebo at Noon on Monday, May 25th. The public is invited.

A MOTION WILL BE MADE TO ENTER INTO AN EXECUTIVE SESSION FOR THE

PURPOSE OF: CSEA Library contract negotiations; specific personnel issue; negotiations for lease of space.

ADJOURNMENT