

**VESTAL TOWN BOARD WORK SESSION AGENDA**  
**MONDAY, SEPTEMBER 14, 2015**

**WORK SESSION**

**BID OPENINGS**

The following sealed proposals for **Water Appurtenances** were received by the Town Clerk and opened at 2:00 PM on September 9, 2015:

HD Supply Waterwork 183 Corporate Dr., Binghamton NY 13904	\$83,253.40
Everett J. Prescott, Inc. 241 Farrell Rd., Syracuse NY 13209	\$96,575.00
Ferguson Waterworks 6050 Drott Dr., East Syracuse, NY 13057	\$108,921.94

**COMMITTEES**

**7.1 PUBLIC WORKS (MAJEWSKI/Fitzgerald)**

1. Request from Town Engineer Gary Campo for the Board to authorize and the Supervisor to sign the first amendment to the original Subrecipient Agreement which relates to the NY Rising Funds for the Robert Street project. The agreement is of \$130,076.00.

2. Request from Town Engineer Gary Campo for the Board to approve and the Supervisor to sign the Supplemental Agreement No. 1 with NYSDOT regarding the Two Rivers Greenway Signage Project at a cost of \$275,416.00 and to retro-actively authorize for bidding on 9/16/15, with bid opening on 10/13/15 at 2 PM.

**7.2 FINANCE (AGNESHWAR/Messina)**

1. Warrants: 2015-35, 2015-35E, 2015-36, 2015-36E, 2015-37, 2015-37E

2. Request from Comptroller Laura McKane authorizing the Chairperson of the Board of Fire Commissioners to sign the 2015/2016 Service Fee Agreement with Penflex permitting them to provide the Vestal Fire District actuarial and administration services for the Service Award Program (*LOSAP*). The base fee is \$3,100 (a \$100 increase from last year) and the total estimated fees are \$6,500.

3. Request to pay \$1597.50 to Town Attorney David Berger for billable hours for the month of August, 2015.

4. Request from Comptroller Laura McKane for authorization to execute a renewal agreement with Lifetime Benefits for basic dental coverage. On October 1, 2015, the administrative fee on the plan will increase by 2.5% to \$2.82 per subscriber per month.

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**7.3 PERSONNEL (FITZGERALD/Majewski)**

1. Request from Director of Human Resources Nancy Olmstead for authorization to schedule flu/pneumonia vaccine clinics in Town Hall for employees and retirees at a cost of \$22 per flu shot and \$78 per pre-ordered pneumonia shot.

**7.4 PLANNING & ZONING (MESSINA/Fitzgerald)**

1. Discuss the request from Town Engineer Gary Campo to modify the Town Code concerning the connections to the public water and sewer system. As per the change to the NYS Building Code, we no longer have the authority to “force” the connections. The proposal is that the Town Code be modified to include the following:

1. If the public sewer or public water is within 100’ of the property line, then the new residential home shall extend the Town’s utility across their frontage.
2. If the public sewer or public water is within 500’ of the property line, then the new commercial building shall extend the Town’s utility across frontage.

2. Request from the Southern Tier Home Builders & Remodelers Association to hang banners on the Route 201 bridge that go over the Route 434 for the 2016 Home & Garden Show on April 9 & 10, 2016. The banners would be hung the week of March 21-25, 2016 and be taken down the week of April 11, 2016.

**7.5 PUBLIC SAFETY (MAJEWSKI/Agneshwar)**

1. Request from Fire Chief David Harrington to sell at auction a 2000 Ford Excursion, VIN #1FMNU43S7YEB17485, with 69,658 miles.

2. Request from Fire Chief David Harrington to accept Lauren Eaton as a new member of Fire Department at Company No. 1.

**7.6 ADMINISTRATION (MESSINA/Agneshwar)**

1. Request from the Town Court for authorization to submit for a grant from the Justice Court Assistance Program for an air conditioning unit, a TV monitor for the lobby and new wireless headsets. The request is for the maximum available amount.

2. Request from Recreation Planner Sue Jastran for authorization to hire staff for Fall Teen Basketball and Family Swim as listed in a memo dated September 2, 2015. All employee pay rates are budgeted items in the 2015 budget and background checks have been completed.

**UNFINISHED BUSINESS**

**1. Kopernik Tower**

**Update on 8/24/15:** Town Clerk Emil Bielecki noted that he had a conversation with Acting County Director of Emergency Services, Ray Serowik. Mr. Serowik indicated that the County is still committed to construction the communication tower at the Kopernik Observatory location. He expects to soon have the results from an RFP concerning this project and will work with the Town to proceed with the planned upgrades to the communications network.

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**2. Gas Card System for the Purchase of Fuel for Town Vehicles**

**Update 8/24/15:** Deputy Supervisor informed the Board that Comptroller McKane is continuing her analysis of the Mirabito proposal. A representative from the Mirabito Group will be invited to attend the Work Session on September 14<sup>th</sup> so that all of the details can be worked out with the whole Board present.

**3. Proposed Wash Bay at the Highway Department** (in response to the EPA field audit)

**Update 8/24/15:** The proposal is still under review and the Board is waiting for additional information from the Town Engineer about how other municipalities are handling this situation and about a revised cost estimate.

**4. Community Use of Municipal Facility Policy**

Town Attorney David Berger recommended that the Board members submit their input on the policy to him and he will incorporate the changes for further discussion at a later date. **Update on 8/24/15:** Deputy Supervisor Majewski asked the board members to submit their input as soon as possible so that the discussion of this item can resume at the work session on September 14<sup>th</sup>.

**A MOTION WILL BE MADE TO ENTER INTO AN EXECUTIVE SESSION FOR THE PURPOSE OF DISCUSSING:**

Library CSEA contract negotiations

**ADJOURNMENT**