

VESTAL TOWN BOARD WORK SESSION AGENDA
MONDAY, SEPTEMBER 28, 2015

WORK SESSION

6:00 Rob Halpin Esq. – Discuss plans for 3504 and 3512 Vestal Parkway East

6:15 Mirabito Group – Bob Sanders and Jason Mirabito

BID OPENINGS

COMMITTEES

7.1 **1.** Request from Water Superintendent Scott Groats to advertise for water meters on October 21, 2015 with the bids to be opened on November 2, 2015 at 2:00 PM.

7.2 **FINANCE** (AGNESHWAR/Messina)

1. Warrants: 2015-38, 2015-38E, 2015-38L

2. Request from Deputy Town Comptroller Pam Fitzgerald to do the necessary budget transfers needed to close the completed capital projects (as listed in her memo dated 9/24/15), effective October 14, 2015, and transfer unexpended fund balances to the respective debt service fund.

7.3 **PERSONNEL** (FITZGERALD/Majewski)

1. Request authorization to re-appointment of Carl Winterberger to the Board of Assessment Review effective October 1, 2015. This term is to expire September 30, 2020.

2. Request authorization for Water & Wastewater Superintendent Scott Groats to hire Casey Roberts and Andrew Deer as Laborers in the Water & Wastewater Department effective October 5, 2015 at the Operating Engineer rate of \$14.22/hour. Background checks and pre-employment drug testing has been done on both individuals with satisfactory results. The individuals will be paid from budget line W8340-1000.

7.4 **PLANNING & ZONING** (MESSINA/Fitzgerald)

1. Request from Mark Barnes of the Golden Circle of Bands to use the Library parking lot for additional parking on Saturday, October 17, 2015, from 2:00 PM until midnight, for the 31st Golden Circle of Bands. In addition, the request is for parking lights to remain on from dusk until midnight to allow for event cleanup.

7.5 **PUBLIC SAFETY** (MAJEWSKI/Agneshwar)

7.6 **ADMINISTRATION** (MESSINA/Agneshwar)

UNFINISHED BUSINESS

1. Kopernik Tower

Update on 9/15/15: Deputy County Executive John Bernardo has informed the Kopernik Observatory that the County is ready to move forward with the planned construction of the communication tower at that location. Meetings are to be scheduled to work out the details.

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2. Gas Card System for the Purchase of Fuel for Town Vehicles

Update 9/14/15: The proposed changeover is on hold until the Board is able to coordinate a time to meet with a representative from the Mirabito Group to discuss in detail.

3. Wash Bay at the Highway Department (in response to the EPA field audit)

Update 9/14/15: The proposal is still under review and the Board is waiting for additional information from the Town Engineer about how other municipalities are handling this situation and about a revised cost estimate.

4. Community Use of Municipal Facility Policy

Update on 9/14/15: Supervisor Schaffer noted in addition to the issues at the Library location, the Board will also need to look at outside user issues at some of the other Town Facilities. He expects the Board to resume the discussion of this topic after the completion of the work on the 2016 budget.

5. Town Code - Connections to the Public Water and Sewer System

Town Attorney David Berger noted that these changes will need to be made by a local law and he will get together with Mr. Campo to get a better understanding of his proposal

A MOTION WILL BE MADE TO ENTER INTO AN EXECUTIVE SESSION FOR THE PURPOSE OF DISCUSSING: Personnel Issue concerning a specific employee

ADJOURNMENT