

## TOWN OF VESTAL VOLUNTEER BOARDS

Throughout the year the Town Board acts to fill vacancies on the various volunteer Boards serving the Town. The expiration dates of the terms and the length of the terms varies from Board to Board. In all cases members/alternates MUST be residents of the Town of Vestal. We will continuously accept resumes from those interested in serving. Resumes will be kept on file for a minimum of three (3) years. Resumes with cover letter should be sent to:

Human Resources  
Town of Vestal  
605 Vestal Parkway West  
Vestal, New York 13850

The volunteer Boards serving the Town are:

**Board of Assessment Review** – This Board has five (5) members and two (2) alternates. They meet in May of each year to hear tax grievances filed by Town property owners. Relevant training is provided prior to hearings. The terms are staggered and are for a period of five (5) years beginning October 1.

**Conservation Advisory Committee** –Terms are for a period of two (2) years with four (4) positions ending in one year and three (3) ending in the next year. There are seven (7) members and two (2) alternate members. Meetings are scheduled by the Chair on an as needed basis. One member is appointed to act as the liaison to the Broome County Environmental Management Council.

**Historic Preservation Commission** – The Historic Preservation Commission was appointed as defined in Local Law 3 of the Year 2010 – “Town of Vestal Historic Preservation Ordinance”. It is the Commission’s responsibility to make local historic designations and process Certificates of Appropriateness (CofAs) for locally designated historic properties. There are five (5) members. Staggering terms begin on January 1 and are four (4) years in length.

**Planning Board** – The Planning Board acts on requests related to building and development in the Town. There are five (5) members and two (2) alternate members. The length of the term is five (5) years. Terms are staggered and begin on July 8. Meetings are held monthly. Required training is provided.

**Recreation Commission** – This seven (7) member Commission works with the Recreation Department to plan and implement the Town’s recreation programs and review Park facilities. The staggering terms, beginning on January 1 are seven (7) years in length. Meetings are held as needed.

**Zoning Board of Appeals** – The five (5) member ZBA conducts hearings and decides on appeals relating the requirements of the Town Law and the Code of the Town of Vestal. There are two (2) alternate members. The term which begins January 1 is five (5) years in length. Meetings are held as needed. State required training is provided.