

VESTAL TOWN BOARD WORK SESSION MINUTES

MONDAY, FEBRUARY 26, 2018

Board Attendance: Supervisor Schaffer; Board Members: Fletcher, Messina, Fitzgerald, Majewski

Also Attending: Town Attorney David Berger, Town Engineer Vern Myers, Director of Human Resources Nancy Olmstead, Fire Chief Harrington, Chief John Paffie, Chief Ron Birdsall, President Dan Kirchheimer, Administrative Service Vestal Fire Susan Bowen, 1st Deputy Town Clerk Kathie Young.

Supervisor Schaffer **convened the Work Session at 6:02 PM.**

6:02 PM - Administrative Service Vestal Fire Susan Bowen presented the requested bi-law changes to Article 24 Length of Service Awards Program (LOSAP).

The changes to Article 24 are needed to bring the article up to date with the current state law. The addition of Article 39 to the Vestal Fire Department By-laws is also requested to add the approval date for the changes needed.

The bylaws committee has gone over the bylaws – language and point system must be brought up to state law standards. The language has been up dated. It was last done in 2008.

Training needed to change from assigned points to points based on number of hours. Sections for *Fire Prevention Classes* and *Line of Duty Disability* were also added.

OK-This item will be placed on the Agenda for a vote at the next Regular Meeting of the Town Board.

UPCOMING PUBLIC HEARING:

6:00 pm March 14, 2018 – Special Permit for JMAG Associates LLC to open/operate **Planet 3 Extreme Air Park** at 161 North Jensen Road. Chief Paffie has discussed safety issues with their planners concerning parking and logistics for the Fire trucks. There is enough space and a fire lane is not necessary. There is already an existing wet system. Code may ask them to move some of those lines.

Town Engineer Vern Myers is working with them on site plan revisions. Code will get SDS sheets.

COMMITTEES

7.1 PUBLIC WORKS (FITZGERALD/Majewski)

1. Request from Water/Wastewater Superintendent Scott Groats to award the water appurtenances bid the low bidder, **Core & Main of Binghamton**, in the amount of \$109,297.00.

OK-This item will be placed on the Agenda for a vote at the next Regular Meeting of the Town Board.

2. Request from Water/Wastewater Superintendent Scott Groats to award the water meters bid to the sole bidder, **Ti-Sales Inc.** of Sudbury, MA. The funds will be used from line W8340-4304.

OK-This item will be placed on the Agenda for a vote at the next Regular Meeting of the Town Board.

3. Request for Town Supervisor John Schaffer to sign an **Intermunicipal Agreement with the Vestal School District** to share the local cost associated with the Transportation Alternative Program (TAP) grant.

OK-This item will be placed on the Agenda for a vote at the next Regular Meeting of the Town Board.

4. Request from Town Engineer Vern Myers for Town Supervisor John Schaffer to sign the **Washington Street Bridge Rehabilitation Agreement with Delta Engineers** for engineering,

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environmental and right-of way services in the amount of \$141,543.00. Town Engineer believes this will start next summer.

OK-This item will be placed on the Agenda for a vote at the next Regular Meeting of the Town Board.

5. Request from Water/Wastewater Superintendent Scott Groats to approve a single quote received from **Siewert Equipment** to replace two pumps at the **Lyndale Booster Station** and to approve using fund balance not to exceed \$50,000.00.

In a memo to the Public Works Committee dated 2/14/18, Water/Wastewater Superintendent Scott Groats states that a recent inspection of the station revealed that the pump housings are wearing out from the inside. These pumps are critical to providing water to the higher elevation in the area. The purchase of these pumps was not anticipated in the operating budget.

Per the Supervisor this item was removed from Agenda by Water/Wastewater Superintendent Scott Groats.

7.2 **FINANCE** (MESSINA/Fletcher)

1. Warrants:

2018-04, 2018-04A, 2018-04M, 2018-05, 2018-05A, 2018-05E, 2018-06, 2018-06A, 2018-06C, 2018-06E, 2018-07, 2018-07A, 2018-07E, 2018-07M, 2018-08, 2018-08A, 2018-08E

OK-This item will be placed on the Agenda for a vote at the next Regular Meeting of the Town Board.

2. Request from Town Attorney David Berger to pay \$517.00 to 360 Accident Investigations, LLC for their work on the *Hicks vs. Town of Vestal* litigation.

OK-This item will be placed on the Agenda for a vote at the next Regular Meeting of the Town Board.

3. Request from Town Attorney David Berger to pay **\$14,422.57 to Pappas, Cox, Kimpel, Dodd & Levine, P.C.** for work on the *Hicks vs. Town of Vestal* case from October 2017 to February 2018.

OK-This item will be placed on the Agenda for a vote at the next Regular Meeting of the Town Board.

4. Request from the Chairperson of the Vestal Historical Preservation Commission Nina Versaggi to have **\$1,000.00 transferred to the Vestal Historical Preservation Commission** to pay for bronze plaques for locally designated historic homes.

OK-This item will be placed on the Agenda for a vote at the next Regular Meeting of the Town Board.

5. Request for Town Supervisor John Schaffer to sign a lease agreement with the Vestal School District for the rental of space at the Central Junior High School for the **Senior Citizens Center from March 1, 2018 thru February 28, 2019**. The base rent shall be \$797.19 per month.

OK-This item will be placed on the Agenda for a vote at the next Regular Meeting of the Town Board.

6. Request from Deputy Comptroller Nick Angeline to make **Budget Transfers** dated **12/31/2017-02/14/18** as submitted with his memo to the Town Board on February 22, 2018.

OK-This item will be placed on the Agenda for a vote at the next Regular Meeting of the Town Board.

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7.3 PERSONNEL (MAJEWSKI/Fitzgerald)

1. Request for authorization for the Water/Wastewater Superintendent Scott Groats to fill a vacancy by hiring **Susan Griffiths as a provisional Account Clerk part-time** effective March 5, 2018. Per the CSEA collective bargaining agreement, her rate of pay will be \$12.36 per hour.

Human Resource Office Nancy Olmstead stated that our part time person in this position resigned and previously received applications were used.

OK-This item will be placed on the Agenda for a vote at the next Regular Meeting of the Town Board.

7.4 PLANNING & ZONING (FLETCHER/Fitzgerald)

7.5 PUBLIC SAFETY (MESSINA/Majewski)

The Supervisor noted that our recently promoted Police Officers will be attending Wednesday's Town Board Meeting.

7.6 ADMINISTRATION (MAJEWSKI/Messina)

1. Request from Museum Director/Grant Writer Cherese Wiesner-Rosales to **approve the application for a \$1,000.00 grant from the Broome County Arts Council**. The grant would be used to have a local producer write and direct a play about the history of Vestal.

OK-This item will be placed on the Agenda for a vote at the next Regular Meeting of the Town Board.

UNFINISHED BUSINESS

1. Code Enforcement Officer Lincoln Ellis requests to **amend Chapter 24 of the Vestal Town Code** regarding storage containers. A local law will be required.

OK-There will be a motion to advertise for a Public Hearing.

EXECUTIVE SESSION

On a motion of Councilwoman Messina, seconded by Councilwoman Fitzgerald, the following was **ADOPTED** Ayes 5 Majewski, Fitzgerald, Fletcher, Messina, Schaffer
Nays 0

Resolved the Board enter into Executive Session to discuss the following:

- CSEA and Operating Engineers negotiations
- PBA negotiations issue

The time was 6:22PM.

ADJOURNMENT

On a motion of Councilwoman Messina, seconded by Councilwoman Fitzgerald, the following was **ADOPTED** Ayes 5 Majewski, Fitzgerald, Fletcher, Messina, Schaffer
Nays 0

Resolved the Board leave the Executive Session and adjourn the meeting. No action was taken by the board during Executive Session. The time was 7:01 PM.

Respectfully submitted,
Kathie S Young, 1st Deputy Town Clerk